

## **Provider Access Policy**

**North  
Walsham**  
*High School*

By:	Kate Lawn
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## Introduction

This policy statement sets out North Walsham High School's (NWHHS) arrangements for managing the access of providers to pupils at the school for the purposes of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

## Student entitlement

Students in years 8-13 are entitled:

- To find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point.
- To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through such means as letters, mail shoots, social media links, options evenings, and taster events.
- To understand how to make applications for the full range of academic and technical courses.

## Management of provider access requests

### Procedure

A provider wishing to request access should contact Kate Lawn the CIAG Co-Ordinator at [lawnk@nwhs.uk](mailto:lawnk@nwhs.uk) or Nicole Honey the SLT link for CIAG on [honeyn@nwhs.uk](mailto:honeyn@nwhs.uk)

### Opportunities for access

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents:

	Autumn Term	Spring Term	Summer Term
Year 8			NWHHS: Year 8 day at Paston College. An opportunity for students to try out subjects they do not do in school.
Year 9		Assembly and/or Form time activities for Year 9 about Post 16 and Post 18 choices working with HE champion.	
Year 10		Norfolk Skills and Careers Fair – 7 <sup>th</sup> March (Featuring Training Providers, FE providers and Apprenticeship	'Futures Event' - (Featuring Training Providers, FE providers and Apprenticeship advice with a careers

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		advice with a careers advice shop available free to students).  'Move on up' Trip to UEA, Norwich	advice shop available free to students).
<b>Year 11</b>	Post 16 College Assemblies including FE providers, training providers and Apprenticeships Norfolk.  Careers Fair at Parents evening with local FE providers, training providers and Apprenticeships Norfolk.  Registration on Help you Choose to allow students to research options. (Tutor time sessions for Yr 11).	Apprenticeship Norfolk - Interview Skills and CV Writing Workshop for a group of Yr 11 students.  NOVA Training – One to one appointments working with Individual students to promote their services  Revision Techniques and Exams Stress sessions for year 11's working with Higher Education Champion.	FE and Training providers to attend results day to support students and provide advice on their options.

It may be possible to arrange to speak to groups of students, for example in an assembly or a group talk. Please speak to our Careers Co-ordinator, Mrs Kate Lawn.

### **Granting access**

Where possible, we will try to meet the requests of providers.

This will include allowing providers to see students and their parents in an evening and mean that students can access a wide range of providers on one occasion. Should providers request access via an assembly, it is possible that we may offer them a place at one of the evening events. Access to events will be subject to us being able to accommodate providers and will also depend on other factors, including the date of the request, in relation to the date of the event.

### **What providers can expect once granted access**

Once access has been granted, providers can expect to be able to promote the study/training programmes that their centre offers, as well as being able to provide clear details on entry requirements and application procedures.

The school policy on Safeguarding and Child Protection <https://www.nwhs.uk/assets/Uploads/NWHS-Safeguarding-Policy.pdf> sets out the school's approach to allowing providers into school, as visitors, to talk to our students.

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## **Premises and facilities**

For events in school, NWHS will make a suitable room available for discussions between the provider and students, as appropriate to the activity. NWHS will also make available equipment to support provider presentations.

Providers are welcome to leave a copy of their prospectus or other relevant course literature with our Careers Co-ordinator.

NWHS is committed to ensuring that all our students are able to make informed decisions and that they have access to a wide range of IAG to help them to make these important decisions about their futures.