



1<sup>st</sup> May 2019

Dear Parent/Carer and Student

**Re: Year 11 Timetable during the GCSE Examination Period**

During the Year 11 assembly this week, I explained that students will be remaining in school throughout the GCSE exam period. The rationale behind this is to give students the best opportunity to perform to their full potential in each of their exams. Whilst other schools may offer study leave to students, this can put them at a disadvantage. For example, students at North Walsham would have 2 months between their last maths lesson and their last maths exam with no teaching or support in between.

As a result, a comprehensive timetable has been constructed (overleaf). This allows students the opportunity to benefit from exam preparation sessions with subject staff directly before each exam (either the afternoon before or on the morning of the exam), along with a mixture of normal lessons to maintain their knowledge and understanding in each of their subjects.

I would like to take this opportunity to remind all students that they must:

- Attend school each day and be on site on time by 7.45am (Failure to attend school may result in attendance action being taken)
- Attend school in full uniform
- Attend school with the correct equipment and resources required to make their final lessons and exam preparation sessions as productive as possible

All students will be provided with a copy of their exam timetable via their tutors. Additional copies are available from either outside my office or from Mrs Hemp (Exams Manager). The exam time stated on the timetables is the start time of the exam. Students should ensure that they are lined up ready to enter the exam hall/room prior to this time.

Students who would normally attend school on a bus will be provided with transport earlier to allow them to attend at 7.45am. Please complete the below slip and hand to Main Reception asap.

Should you have any further questions, please do not hesitate to contact me at the school by phone or email.

Yours sincerely

A handwritten signature in blue ink that reads "Farrah Ghafoor".

Ms Farrah Ghafoor  
Deputy Head Teacher  
Email – [ghafoorf@nwhs.uk](mailto:ghafoorf@nwhs.uk)

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Student Name:

Please can my child be provided with transport before school during the exams period.

Signed:

Parent Name:

Normal bus route: